

Minutes of the Pre-Bid Meeting Held on 12.03.2019 at Udayachal Tourist Lodge

Sub: - Proposed Convention Centre Located On South of Asian Highway 2 in between Bagdogra Airport and University of North Bengal.

Ref: - Memo No-2536/WBTDC Dt- 27.02.2019

1. Site Survey in AutoCAD File- with level will be delivered to the architect along with service connections that is source of water , power and discharge points.(STP for proper liquid and solid management system would be required)
2. The sizes of the auditorium- 2000 capacity performance auditorium, 500 and 200 capacity two more smaller auditoriums with all ancillary facilities. LED screen will be there in all auditoriums.
3. Information regarding height restrictions will be provided from the department.
4. Biswa Bangla souvenir shops will be provided.
5. Capacity and areas of ART Galleries and other utility areas would be provided only as a guide line. However the architect will be responsible for the detail requirements to fulfil the objective of the project.
6. Point number 3 and 11 to be read as One banquet hall of 1000 capacity (or as per suggestion of the architect)
7. No of guest room required will be communicated .
8. Restaurant and banquet kitchen would be common and the capacity of the restaurant should cater the expected capacity
9. Parking facility will be have to be provided as per the norm.
10. The architect will be responsible for the complete delivery of the project including selection of appropriate technology, control over the cost of the project, formulating system for selection of contractor capable of delivering expected quality.
11. All the above design brief is suggestive only, the architect can finalise the detail brief if found justifiable.
12. The submission date is extended to 22nd of April 2019